**ASCC SBS Panel**

Approved Minutes

Tuesday, October 17, 2017 10:30AM -12:00 PM

352 Denney Hall

ATTENDEES: Blevins, Coleman, Haddad, Kaiser, Kline, Oldroyd, Roup, Valle

AGENDA:

1. Approval of 10-3-17 minutes
* Coleman, Blevins, unanimously approved
1. AEDE 2001 (existing course with GE Social Science—Human, Natural, and Economic Resources; request for 100% Distance Learning delivery; return)
* The Panel requested information on proctoring, which the department provided.
* The department removed the trigger warning from the syllabus, as recommended.
* **The Panel requested that the department address issues with the GE assessment plan. It does not appear that the GE assessment plan has been revised since the earlier request. The Panel would like the following issues with the assessment plan to be addressed before reviewing the course:**
	+ **Provide specific examples of how assignments listed in the table on the first page of the assessment plan will be used as direct assessment methods. Will all quizzes, discussion board posts, etc. be used to evaluate achievement of each ELO? For each selected assessment method, provide specific example questions. For example, what questions on quizzes will assess ELO 1?**
	+ **Student self-evaluation is only related to course content and not directly related to the GE ELOs. Provide example questions for student self-evaluation that relate to ELOs to use as indirect assessment.**
	+ **Rubric provided to evaluate the online discussion boards on last page of assessment plan is only related to course content and not to GE ELOs. If you wish to keep discussion boards as a specific assessment method for ELOs 2 and 3, then provide a rubric that evaluates posts as they relate to these ELOs.**
	+ Appropriate examples of GE assessment plans can be provided if necessary.
* *The Panel noted a reference to a YouTube channel “Jodie the Econ. Girl in the in-class syllabus.” The syllabus states that “students have told me she does an excellent job that complements the lectures.” The Panel advises against using material in the course that is not vetted by the instructor.*
* **No vote**
1. Medical Anthropology BA (new; return)
* The Panel requested that Anthropology address the following points when the proposal was previously reviewed:
	+ Requested concurrences from the College of Public Health, EEOB, English, Center for Life Science Education, and Sociology.
	+ The department to differentiate the program goals for the BA and BS.
	+ The department to provide assurance that courses will be taught often enough to support the program and that the Anthropology Department has enough faculty to support the program.
		- *Panel recommends that the department is consistent in their proposal regarding the number of FTE faculty. Page 9 of the proposal indicates a different number of faculty than the page provided to clarify the department’s response to the SBS Panel.*
	+ The Anthropology Department addressed the issue with the section “Relation to Other Programs/Benchmarking.”
		- *Panel feels that benchmarking was sufficiently explained for the BA, but could be elaborated further for the BS. The Panel recommends the Anthropology Department prepare to better explain the gap the BS fills at the university and how this program relates to other medical-focused programs at the university.*
	+ The Anthropology Department provided an appendix for the pre-requisites (the response page incorrectly names the appendix as Appendix C instead of Appendix B).
	+ The department provided the correct advising sheets for the BS
* **Please address the issues with the four-year plans for the BS and BA (with and without medical school prerequisites):**
	+ **Anthropology 2200 has a prerequisite of Biology 1101 but it is not included in the four-year plans. This prerequisite is not usually enforced, but it should be included in the four-year plans.**
	+ **Anthropology 3302 has a prerequisite of Anthropology 2220. Anthropology 2220 is not included in any of the four-year plans.**
* Kline, Kaiser, **unanimously approved** with **two contingencies (in bold above)** and *one recommendation (in italics above)*

1. Medical Anthropology BS (new; return)
* The Medical Anthropology BS and BA were discussed together but voted on separately. The above points are relevant to both the BA and the BS.
* Kline, Blevins, **unanimously approved** with **one contingency (in bold above)** and *two recommendations (in italics above)*
1. Political Science 7905 (new course)
* *Remove the link to the video on page 4 in the section on Academic Misconduct. The videos in the link do not play.*
* *Include full citations for articles in the course schedule with page numbers for all the readings.*
* *The course description in the syllabus recommends that students have “prior or concurrent exposure” to “theoretical models and statistical methods.” Consider adding recommended prerequisites to the catalog description so students are aware of this before registering for the course.*
* Kline, Coleman, **unanimously approved** with *three recommendations (in italics above)*